



The Scottish Games Association of Delaware

Matthew Vinson, Concessions Steward
703 Pinewood Drive, Middletown, DE 19709
(302) 376-9794, info@highlandheritage.com



February 2, 2016

Dear Vendor,

It's that time of year again! For those that may not remember, my name is Matt McConnell Vinson. Some of you may know me as the owner of Highland Heritage. It is my pleasure to invite you to be a vendor this year at our Colonial Highland Gathering to be held at the Fairhill Race Track on Saturday, May 21, 2016. I will be your vendor coordinator at the gathering, and enclosed in this package you will find a Vendors Application Form, a Concession Agreement, and an application for a Special Food Handling Permit (if required). Please return these completed forms with a current Certificate of Insurance **postmarked by April 11, 2016**. If your application is not postmarked by this date you will incur a \$25 late fee, so please be as timely as you can on returning the following forms. After March 31, I will open up applications to new vendors if we have not filled all locations. Spaces will be filled on a first come first serve basis until we have reached capacity, which means you would no longer be guaranteed a space even if you are a returning vendor. I will not accept any application postmarked after April 18, 2016.

As our veteran vendors already know, these games have become very popular in the past few years, resulting in the usage of every space we have at the Fairhill Fairgrounds, so these rules must be applied and strictly followed. First, when purchasing a space please note that I leave five feet between spaces, if you would like more space between you and your neighboring tents so people may shop on all sides of your tent, you must pay for the larger spot. Second, last year I had to turn away vendors because we had no more room, so please be as prompt as you can at getting your applications back to me. Third, I always send out your tickets, parking passes, and a map locating where you will be on the grounds a week after the final postmark deadline. In order to make this possible I do not accept any applications past that point, so I may get everything in the mail and to you and your colleagues before the games. Finally, the Fairhill Fairgrounds has mandated that **no glass bottles are allowed on the grounds for the safety of the horses that use them!** So... if you are bringing drinks please make sure that they are canned or plastic. We always have a good time rain or shine, so I am looking forward to working with you this year. Please notify me at the above number, as soon as possible, if you cannot make the event for any reason, and/or if you have special needs or require any assistance. You can also reach me at info@highlandheritage.com if you would rather email. Sometimes that's the easiest!

Sincerely,

Matthew McConnell Vinson

SGAD Vendors Steward